

Job Title: Football Operations

Reports To: Executive Committee

Special Skills Required:

- Good Working Knowledge of the club policies/philosophy etc..
- Sound understanding of football matters
- Good communication skills
- Good Organizational skills

Duties:

- Develop and implement skills development programs and strategies including liaison with skills coach to ensure he is being used in the most effective way
- Develop and implement strategies to recruit new players to the club
- Liaise with coaches and the coaching coordinator and provide the bridge between them and the management committee including attendance at monthly coaches meetings
- Develop and maintain good working relationships with TAC teams, YJFL interleague selectors etc...
- Ensure coaches are provided with effective and adequate resources
- Ensure coaches adhere to the policies and philosophy of the club and develop and implement a procedure whereby grievances of and about coaches can be heard and acted upon if necessary
- Ensure all coaches are accredited (in liaison with coaching coordinator) and that all are current AFCA members
- Organize pre-season practice matches with other clubs where appropriate
- Organize training schedules for all teams in conjunction with coaches
- Sit on policy review subcommittee