



Warrandyte Junior Football Club (Reg No: A0032765V)

Annual General Meeting - 07 September 2009

MINUTES

Meeting opened: 7:50 pm

Apologies: Tanya Reardon, Lance Nilsson, Kevin O'Mara

Chairman's welcome

Ordinary Business

(a) Confirm the minutes of the previous AGM

Motion to accept:

Moved: Shane Newman, Seconded: Steve Ballard

Passed by majority

(b) Receive from the committee a report on the affairs of the club for the past financial year

The 2009 Yearbook of the Warrandyte Junior Football Club was tabled as the annual report and key points summarized by the President. The report was expected to be mailed out to members' families in the next few weeks. Highlights included:

- WJFC had 13 players in the YJFL Best and Fairest count.
- Four WJFC teams played in the YJFL finals with two teams reaching Grand Finals which one of the Teams won.
- A clear support from parents for WJFC policies.

Not included in the 2009 Yearbook, but important to mention and record was the involvement of WJFC in the development of the Warrandyte Reserve Plan (Manningham City Council). The Committee is also committed to maintain positive involvement in the redevelopment of the pavilion (clubrooms).

(c) Elect the officers (President, Vice President, Secretary & Treasurer) and two ordinary members of the association

No prior written nominations were received.

President: no offer received. Position left to be filled

Vice President: sole offer from Steve Ballard (continuing). Accepted by the meeting.

Secretary: sole offer from David Ure (continuing). Accepted by the meeting.

Treasurer: Candie Bowman nominated on the night by David Ure. Seconded Steve Ballard and voted unanimously. (position will be assisted by Nikki Harris-Allan.)

Ordinary member: sole offer from Michael Vogler. Nominated by Shane Newman, seconded by Phil Ashfield, passed by majority

Ordinary member: vacant

Phil Ashfield asked for a vote of thanks to Steve Blakey for his role as Club President and the other roles he has played in WJFC over the course of many years.

(d) Receive and consider

- **Statement of Income & Expenditure for the year ended 30 June 2009**
- **Statement of Assets & Liabilities as at 30 June 2009**

The accounts were presented by Phil Ashfield (past Treasurer). Acceptance of accounts was moved by Steve Blakey, seconded by Shane Newman and passed by majority. Summaries are attached to these minutes.

Special Business

a) **Seek nominations for all other club positions.**

Volunteered positions were:

Property Manager: Peter Stafford

Assistant secretary: Darren Bowers

b) **To consider and, if thought fit, to pass the following special resolutions:**

Phil Ashfield introduced the section and noted that all the following details had been sent out together with the Agenda to current members as shown below.

1. **That Rule 2 (1) of the Model Rules for an incorporated Association be amended so that the definition of “financial year” means the year ending 31st August.**

Moved: Mick Buzzini and passed unanimously.

2. **That Rule 4 of the Model Rules for an incorporated Association be replaced with the following:**

4. Membership, entry fees and subscription

(1) The membership of the club shall consist of:

- (a) junior members
- (b) parent and guardian members
- (c) honorary life members
- (d) honorary casual members
- (e) reciprocal rights members

(2) Admission of Membership

- (a) Junior members shall be admitted to membership of the Association upon completion of the Annual registration form. Junior members shall not have any voting rights.
- (b) Parents and or guardians of a junior member shall be admitted to membership of the Association upon payment of the annual player registration fee and such membership shall lapse unless the annual player registration fee is paid on or before 30th June each year unless the committee approves that the fee be waived.
- (c) A person who has given outstanding service to the association can be nominated and admitted by the committee as a life member.
- (d) The committee may, at their discretion, admit any person to be an honorary casual member of the association for a period of time so determined by the committee.
- (e) The committee may, at their discretion, enter into a reciprocal rights membership agreement with another association. Reciprocal Rights Members shall not have any voting rights.

(3) The annual player registration fee shall be determined by the committee each year.

Moved: Steve Blakey and passed unanimously.

3. **That Rule 20 (3) of the Model Rules for an incorporated Association be amended as follows:**

20 (3) Subject to section 23 of the Act, the committee shall consist of--

- (a) the officers of the Association; and
- (b) a minimum of four and a maximum of eight ordinary members--
each of whom shall be elected at the annual general meeting of the Association in each year.

Moved: Brad Curtis and passed unanimously.

4. **That Rule 21 (1) of the Model Rules for an incorporated Association be amended as follows:**

21. Office holders

(1) The officers of the Association shall be--

- (a) a President;
- (b) a Registration Secretary;
- (c) a Treasurer; and
- (d) a Secretary.

Moved: Brad Curtis and passed unanimously.

5. That Rule 35 of the Model Rules for an incorporated Association be replaced with the following:

35. Winding up

In the event of the winding up or the cancellation of the incorporation of the Association, the assets of the Association will not be distributed to members but will be distributed to –

- (a) A fund with objectives similar to those of the association; or
- (b) A fund which has a philanthropic or benevolent purpose, including the promotion of art, culture, education or charity or
- (c) A community or charitable organization.

Moved: Steve Blakey and passed unanimously.

6. That Appendix 1 and Appendix 4 of the Model Rules for an incorporated Association be deleted:

Moved: Mick Buzzini and passed unanimously.

As well as the President, Vice President, Secretary, Treasurer and two ordinary members, the following is a list of other club positions that will need to be filled for next year. (These positions will be appointed by the executive committee based on nominations received)

Football Operations (U9-12)

Assistant Secretary

Communications Coordinator

Facilities & Risk Mgt Coordinator

Property Manager

Family Night Coordinator

Football Operations (U13 – Colts)

Registration Secretary

Fund Raising Coordinator

Canteen Coordinator

W'dyte Diary Correspondent

Coaching Coordinator

YJFL Director

Sponsorship Coordinator

Grounds Manager

Webmaster

Skills Coach

Apparel Coordinator

Explanatory notes on the Resolutions proposed can be found on the following page:

Explanatory notes to the Special Business of the Annual General Meeting 2009

This year, members will be asked to approve 6 resolutions which will be proposed as special resolutions. At least 75% of the votes cast must support these resolutions if they are to be passed. The resolutions all relate to the amending of the Model Rules for an incorporated Association (Model Rules) which were adopted when the club first incorporated. Whilst these model rules have served the club ever since, they are generic in nature and it was felt by the current committee that the club would be better served in future if some of these rules were replaced or amended to make them more relevant to the specific needs of the club and how it operates. Once passed, the club is required to lodge the amendments with Consumer Affairs Victoria (CAV) and they will come into affect once they are approved by CAV. The model rules as they currently exist are available to be viewed in full on our website under the Annual General Meeting menu.

The committee strongly recommends that you support all 6 resolutions on the basis that they are all in the best interests of the club and its efficient operation.

Resolution 1

The current year end date is 30th June which means that our financial report for the annual return spreads over two seasons which means that income and expenses from the previous season are mixed in with the current season. By making the year end date the 31st August the financial report will reflect the income and expenses for the current season only which is far more meaningful.

Resolution 2

The previous definition and rules for admission of membership were very generic and not specifically relevant to our club. The proposed amendment formalizes how we currently define our membership now anyway. By adding an honorary casual membership category this allows someone who may be on the committee but would not otherwise be a member (i.e. they don't have a child registered as a player at the club) to be admitted as a member. The reciprocal rights membership category is to add flexibility and could be used for instance to enter a reciprocal rights arrangement with the senior club to satisfy liquor licensing arrangements for example.

Resolution 3

The current rules only allow for a total of six elected committee members (Four office bearers and two ordinary members). This amendment allows for a minimum of eight and a maximum of twelve elected committee members (Four office bearers and between four and eight ordinary members). Whilst adding to the number of elected committee members it still allows for flexibility as to what specific positions they may hold.

Resolution 4

This amendment basically replaces a Vice President with a Registration Secretary as an office bearer. We currently only have a Vice President because the current constitution dictates that we must. Our policy is for that person to take on another specific committee role anyway so we don't believe it is necessary to have the position as a mandatory one. We will always need a Registration Secretary so it is more relevant that that position be added as a mandatory position on the committee.

Resolution 5

As part of the process of running our major raffle earlier in the year we were required to register as a community of charitable organization with the Gaming Commission. Part of their requirements before granting us this registration were that we committed to amend the winding up clause in our constitution as proposed in Resolution 5. As the rule currently exists it allows for the net assets of the club to be distributed amongst the current members which we do not believe is neither desirable nor appropriate and strongly recommend that this amendment be passed.

Resolution 6

Appendix 1 is a Membership Application Form which, if resolution 2 is passed, will be irrelevant and unnecessary.

Appendix 4 is a Schedule of Fees and is also unnecessary as this information is included on our registration form.